

**1. Welcome, any apologies.**

Present: Frank Grant, Jon Tyler, Richard Hamlet, Sandra Pearson, Dave Pearson, Bob Kelley.  
Apology: Dave Cowie

**200 club**

323 Richard Cindery  
76 G Casely  
154 Ian Taylor

**2. Minutes of last meeting, issues arising.**

- The minutes of the meeting on 19 February 2014 were adopted (Proposed Dave Pearson ; seconded Jon Tyler), with the following clarifications -
- For the recent movements of rolling stock on behalf of both RDRPS and DRC, all invoices have been settled apart from £3000 which the Severn Valley Railway have not yet paid. These will be invoiced direct by Reid Freight who have no issues with RDRPS or DRC. Jon Tyler will discuss and clarify the issues with DRC. These were complicated moves and therefore complicated financial arrangements.
- One invoice for two coaches has now been received from Tyneside Council.
- Some small invoices were discussed and reconciled. Crown Paints have now been paid following the rectification of an erroneous paint delivery.

**3. Check in. What are our major issues, strengths and weaknesses.**

- Murray Duncan has visited Milton in connection with the return of his tarpaulins. He will take away two tarpaulins from the site recognised as his property. We now need to replace the one which protected the Picnic Coach. No money will change hands.
- Before the season starts, the site really needs to be tidied, and this activity has been started. Volunteers needed urgently for this.
- The Soakaway in the car park needs engineering before final siting. This is an urgent requirement.
- A Membership Drive is needed, as this is where volunteers will be resourced. We should advertise in Heritage Railways magazine, should it be an economical proposition. **ACTION get costs of advertising and report back. BOB KELLEY.**
- We need to use the people we have more effectively, and hope to do so with a volunteer organiser. The new volunteer co-ordinator is Alistair Tong. **A Volunteer form is urgently needed on the website, and Richard has forwarded a proposed form to Alistair Tong for consideration. Frank Grant will contact Alistair to find out when the form will be finalised, thus enabling the printing of hard copies and allowing Martin to upload it to the website.**
- The track improvements are good. Congratulations to those who have achieved these improvements.

#### 4. Finance reports and forecasts

Income £23986

Expenditure £36526

In bank £2204 after committed funds

Committed funds £10251

- The bank now needs a photo of Dave Cowie. Dave appears to be abroad. Bank system seems to be ponderous and there is no explanation for this requirement. This issue is to be resolved by Frank contacting the head office in Edinburgh, where the problems appear to arise, the Banchory branch being co-operative on the whole.
- A Purchase Order for outstanding materials for East end of Station Building was issued.
- Display Boards are to be purchased with donated funds.

#### 5. Development plan updates. Sponsorship.

- Tidying up of the area near the bothy has been completed. Ballast has been ordered. Information on progress of the various projects within the overall plan is needed by Richard Hamlet in order that he may keep the overall plan updated.
- It is essential that information placed on the website should first be ratified by the RDRPS Committee, even if it has been agreed in joint planning and logged on the plan. ACTION: ALL.
- Following the delivery of SALMON and the bogie bolster, the loading ramp needs to be dismantled for about a month in order to construct a new loading facility. Timing to be agreed between parties. ACTION: Jon Tyler to write to DRC formally with this information.
- Cross drains are to be laid laid at the layby. The scheme and drawings for this were tabled by Richard Hamlet. Road planings are to be sourced for the completion of the loading area.
- Sponsorship. Letters have been distributed, and some following up is to be carried out.

#### 6. Membership and volunteering.

- The death of Ian J Dunbar, life member was respectfully noted. His details have been removed from the membership list by request of the family. A notice will appear in the Queen's Messenger.
- Frank spoke to Dave Duthie at Kemnay Academy re school participation in railway visits and operations. It seems some safeguarding action needs to be taken, but the extent of this and actions needed should be spelled out, particularly as the party responsible could be variously DRC and RDRPS, depending on the activity and occasion.

**ACTION: Clarify the requirement for disclosure for children working on the railway, and for school visits by speakers. BOB KELLEY.**

#### 7. Joint planning.

APPROVED EXPENDITURE of £20 to obtain parts for a Maxim fishplate bolt tool.

## RDRPS COMMITTEE 19 MARCH 2014

### 8. AOCB

- Queen's Messenger is a little delayed due to late copy. It is still hoped to issue this by the end of March. Members are to be asked if they need a hard copy or are happy with a website edition.
- A video is being assembled for sponsorship information purposes by Richard Hamlet. The first cut has been put on YouTube in order to upload to Indegogo or Kickstart Sponsorship sites.
- We have a Charter booked for 27 April, from the vintage car rally participants. 70 people need coffee and parking needs to be sorted with Strutts. **ACTION FRANK GRANT.**
- A Sponsored Walk on 25 May for Cancer Relief will pass the railway. We intend to sell teas to participants. **ACTION: Ask DRC for their thoughts. FRANK GARANT.**
- Can DRC provide portable signs to encourage passers-by to become volunteers.
- Frank received a letter from Aberdeenshire Council re our 29 June Victorian Day. Aberdeenshire Council have an event planned that day. This is an opportunity for us, and Frank will explore this with the Council..
- Disabled toilet needs to be completed in order to qualify for a "brown sign". Details of requirements are being worked out.

R Kelley 23 March 2014