

## Minutes of RDRPS Committee Meeting 1<sup>st</sup> September 2022

### Attendees:

James West (JW)  
 Alec Glennie (AG)  
 Allan Jones (AJ)  
 Neville Browne (NB)

Subject	Notes	Action By
Minutes from previous meeting	The minutes of the 4 <sup>th</sup> August Committee meeting were approved.	
Health and Safety	Drivers are again to be reminded not to leave rolling stock on the section of the run-round loop between the loco shed spur and the points, due to the risk of them running away and fouling the main line.	
Chairman's Report	Nothing to report	
Secretary's Report	Minutes of the EGM, the new Constitution, and the new Code of Conduct have been posted on the website and members have been notified of this.	
Treasurer's Report	The bank balance is £32,000. It has increased over the month due to a VAT refund of £3,784. There was a penalty of £1,810 due to late filing. At the AGM the Treasurer will make the members aware that we have substantial debts that are not reflected in the accounts. The auditor has promised to send the audited accounts within a few days so that they can be sent out with the notice of the AGM. The next VAT return has to be made in November, and it was agreed that the outgoing Treasurer will handle this, and use the same tax consultants as before. However, from then on, it is hoped that we will be able to submit the returns ourselves.	AG  AG
Membership and Volunteers	The membership form on the website has been modified to make it clear that we are not rejecting existing members who do not have an email address. The requirement to use email is only for new members. Currently we have 15 members with no email address – the rest (87) have email.	
AGM Planning	The notice of meeting and the various accompanying documents were agreed. JW has prepared a Chairman's report and will send it to the Committee for comment. Once this is agreed and the Accounts have arrived back from the auditor NB will send them out. The confirmed date for the AGM is Thursday 29 <sup>th</sup> September, ( <b>since changed to 19<sup>th</sup> October</b> ) so the notice of meeting must be sent out by Thursday 8 <sup>th</sup> September at the latest. Several members have expressed interest in becoming Trustees. With one exception, they have not said which vacancy they are willing to fill. JW will try and persuade them to fill the officer vacancies.	NB  JW
Matters Arising	<b>Santa train service:</b> Having asked the footplate crew for their availability it seems that we will only be to run on 6 or maybe 7 operating days, whereas we had hoped to do 10. We need to operate on at least 4 days to cover our operating costs. There is concern that we may have difficulty in filling other posts, such as guards. And the organisation of the service will need to be shared. JW will call an open meeting of volunteers (preferably in the week beginning 5 <sup>th</sup> Sept) in order to check availability, make a plan and assign responsibilities. <b>Track repairs:</b> We need to get the Sanderson working in order to be able to load ballast into the Dogfish. We can then re-align the rails to remove the twist. The intention is to have a Work Saturday with all	JW

	<p>volunteers invited to come and help. Hopefully this will take place in October.</p> <p><b>Riverside Halt trackwork:</b> The plan is for Alistair Connell to come and supervise the completion of the first point and some work on the second and third points. This could happen in October / November.</p> <p><b>Annual Carriage &amp; Wagon Inspections:</b> These ought to be done before the Santa trains start. Harvey Pole has started on the lubrication but this is only a part of it. JW will ask Dave Allan if he has a copy of the RDRPS C&amp;W maintenance standard.</p> <p><b>Purchase of impact wrench and other equipment:</b> AG will continue to look for suppliers in consultation with Keith. JW will seek advice from Alistair Connell. New drill bits and 'chuck pins' need to be bought.</p> <p><b>Draft SMS and Competence Management:</b> It was agreed that we need to progress this in order to improve compliance with ROGS. We will discuss with DRC.</p> <p><b>Picnic Coach Project:</b> It is understood that the members working on this are continuing to explore the possibility of hiving it off from RDRPS, as we suggested.</p> <p><b>Bridge of Bennie technical review:</b> It is understood that the review being undertaken by W Lippe Architects has raised concerns that one of the gabion walls is moving, and has advised that Fairhursts be asked to say whether this is acceptable. Keith Robertson and Paul Gunning are to measure what movement, if any, has occurred, in order to provide data on which Fairhursts will make their assessment.</p> <p><b>Birkenbaud Crossing consultation document:</b> It was agreed that this document, which needs further work, needs to be discussed with DRC.</p> <p><b>Management study:</b> JW reported that Peter Ovenstone of HRA had ruled himself out of leading this, due to a possible conflict of interest. JW has asked Peter to try and find someone else.</p> <p><b>Queens's Messenger 2022:</b> JW reported that Ben Fawkes has confirmed that he is willing to help with this.</p>	<p>AG</p> <p>JW</p> <p>AJ</p>
AOB	<p><b>Glen Barry station building:</b> JW reported that members he had consulted were enthusiastic about saving this building, so plans would be made to achieve this.</p> <p><b>Trustee's report to OSCR:</b> AG suggested that we prepare a new report rather than just copying previous ones. AG will draft this. JW reported that the new Constitution has already been sent to OSCR, and he confirmed that they had not commented on the draft we sent them.</p> <p><b>Leys Estate:</b> It was reported that they intend to remedy the problems we have with water supply. They are willing to cut down a few trackside trees that are fouling train movements. They wish to divert the Deeside Way through our car park and will send us a proposal for comment.</p> <p><b>Water tank wagon:</b> JW confirmed that it is still our intention to bring this wagon to the Railway for use in providing water to Bon Accord. He is continuing to liaise with the Speyside Railway on plans for getting it here.</p> <p><b>Break-in at the Layby:</b> Our scaffolding tower was stolen. Police are investigating. JW thinks we might get a replacement donated to us.</p>	<p>AG</p>
Date of next meeting	Not fixed.	