

Minutes of RDRPS Committee Meeting 23 January 2023

Attendees: James West (JW) Paul Gunning (PG) Allan Jones (AJ) Colin Fitzpatrick (CF)
Anne Fitzpatrick (AF) Gavin Chandler (GC)

Subject	Notes	Action By
Minutes from previous meeting	The minutes of the 19 th December Committee meeting were approved.	
Health and Safety	There has been a report of barriers being moved at the Bridge of Bennie worksite. Consideration needs to be given to how we might make the site more secure.	
Chairman's Report	What was said will be reported in 'Matters Arising' under the appropriate heading.	
Secretary's Report	Nothing to report.	
Treasurer's Report	At 31 st December the bank balance was £30,246.10. CF presented a set of accounts for the 9 months till 31 st December. Accounts will now be prepared every quarter. CF is now able to submit VAT returns and we are up-to-date with HMRC. Whether projects such as Riverside Halt and Bridge of Bennie should be declared as assets needs further consideration. JW will chase the Bank of Scotland to ensure that CF can fully manage our account.	JW
Membership and Volunteers	AF reported that only 4 members have still to pay their subscriptions. There is a need to improve the management of work gangs. JW will contact the webmaster and Dave Allan to get the links on the website corrected.	JW
2022 AGM follow-up	JW said that pressure of work had prevented him from finishing the draft responses to the AGM questions, but that he hoped to send them to the Trustees for approval shortly.	JW

Matters arising	<p>2023 Programme – planning meeting with DRC: JW will liaise with Keith Robertson to fix a date for this – but it is likely to be in the week beginning 29th January.</p> <p>Proposed social get-together with Santa volunteers: JW is looking for a suitable venue. Likely to be held on a weekend lunchtime.</p> <p>Santa train service 2022: AJ will prepare a document in which we will record details of the 2022 Santa service (suppliers, quantities, costs, how we did things, etc)</p> <p>Track repairs to mainline: These must be done before the start of the 2023 season. We have to buy a lot of ballast. There is a need to find someone to lead this task.</p> <p>Riverside Halt trackwork: A work plan to be devised at the meeting with DRC.</p> <p>Riverside Halt platform - renewal of planning permission: JW to ask Keith Robertson what progress has been made on this.</p> <p>Bridge of Bennie project: Nothing to report</p> <p>Draft SMS – Competence Management: A sub-committee will be set up to progress this, and AJ will advise on membership. A training day will be arranged, before the start of the summer train service.</p> <p>Birkenbaud Crossing: We have not heard more from Alastair Connell on his ideas. JW is continuing to seek specialist advice from within various organisations. The consultation document needs to be reworked.</p> <p>Management study: JW is preparing ToR for this.</p> <p>Project Guidance Document: PG continues to work on this.</p> <p>Queens Messenger: GC continues to work on this.</p> <p>LNWR Picnic Saloon project – The volunteers who in the past worked on this have asked for a meeting to discuss re-starting the project. We will propose some dates for a meeting after consultation with DRC at the forthcoming planning meeting.</p> <p>Estate’s proposal to re-route the Deeside Way at Milton: PG has produced drawings showing some options for further development of the Milton site if the Deeside Way is re-routed. The implications of the re-routing for our car park are unclear and need to be explored with the Estate.</p>	<p>JW</p> <p>JW</p> <p>AJ</p> <p>All</p> <p>JW</p> <p>AJ</p> <p>JW</p> <p>JW</p> <p>PG</p> <p>GC</p>
Date of next meeting	6.30pm Monday 27 th February on Zoom	