

Minutes of RDRPS Committee Meeting 27 February 2023

Attendees: James West (JW) Paul Gunning (PG) Allan Jones (AJ) Colin Fitzpatrick (CF)
Anne Fitzpatrick (AF).

Gavin Chandler (GC) sent his apologies for being unable to attend due to work commitments.

Subject	Notes	Action By
Minutes from previous meeting	The minutes of the 23 rd January Committee meeting were approved.	
Health and Safety	Nothing to report.	
Chairman's Report	JW apologised for not being able to proceed with various matters, due to his being extraordinarily busy.	
Secretary's Report	Nothing to report.	
Treasurer's Report	<p>At 31st January the bank balance was £30,791.83. Several donations have been received. AJ raised concern about how expenditure was approved, and in response to this, CF proposed the following:</p> <ol style="list-style-type: none"> 1. Expenditure of £500 or over has to be approved by the management committee 2. Expenditure of between £100 and £500 can be approved by three committee members, and they will seek endorsement for it at the next committee meeting 3. Expenditure up to £100 can be approved by one committee member who will seek endorsement for it at the next committee meeting 4. Committee members must notify the Treasurer when they have approved expenditure. <p>The above rules were approved. Volunteers will be notified, and will be reminded of the importance of obtaining VAT receipts. CF will explore how to become the Society's link person with OSCR (taking over from the previous Treasurer)</p>	CF
Membership and Volunteers	<p>AF reported that some outstanding subscriptions had been paid. The new membership year starts on 1st April and it was agreed that reminders will be sent out. The hope is that the next issue of Queen's Messenger can be sent with the reminder.</p> <p>JW will contact the webmaster and Dave Allan to get the links on the website corrected.</p>	JW
2022 AGM follow-up	JW said that pressure of work had prevented him from finishing the draft responses to the AGM questions.	JW
Matters arising	<p>2023 Programme – planning meeting with DRC: JW will liaise with Keith Robertson to fix a date for this – possibly Monday 6th March.</p> <p>Proposed social get-together with Santa volunteers: The plan now is for there to be a social element (food / drink / chat) in the Training Days that we will hold prior to services being run this year</p> <p>Record of Santa train service 2022: AJ has struggled to obtain details, and it was advised that he contact Keith Robertson who must have a record of everything that was purchased</p> <p>Track repairs to mainline: It has not been possible to make progress on this, but the repairs are not safety-critical. There may be scope to undertake the repairs during a possible break in services during the summer.</p> <p>Riverside Halt trackwork: JW reported that he was in discussion with Bo'ness about us swapping a left-hand point for a right-hand</p>	<p>JW</p> <p>AJ</p> <p>JW</p>

	<p>point of theirs. Dave Allan has been asked to check that we do have the parts for a left-hand point.</p> <p>Riverside Halt platform - renewal of planning permission: It is understood that DRC have offered Wm Lippe Architects a fee in order to get some progress.</p> <p>Bridge of Bennie project: Nothing to report</p> <p>Draft SMS – Competence Management: It was agreed that JW, AJ, GC and Keith Robertson will make up the sub-committee to work on the revised SMS. The priority is to confirm / establish the competence management system before we start any refresher training.</p> <p>Birkenbaud Crossing: Nothing to report.</p> <p>Management study: Nothing to report.</p> <p>Project Guidance Document: PG continues to work on this.</p> <p>Queens Messenger: GC has reported that he is close to finishing his draft, and he will circulate it to the Committee for comment.</p> <p>LNWR Picnic Saloon project – It appears that the volunteers who in the past worked on this no longer wish to do so. Fergus McGhie has offered to purchase some of the equipment from us but the Committee decided that this should be retained for own use. AJ will inform him. Fergus has provided an inventory of the equipment that is currently at the site. JW will contact McIntosh Plant Hire to acknowledge the changed situation. JW will follow-up a previous expression of interest in purchasing the Picnic Saloon from us.</p> <p>Estate’s proposal to re-route the Deeside Way at Milton: This will be discussed at the forthcoming meeting with DRC.</p>	<p>GC</p> <p>AJ</p> <p>JW</p> <p>JW</p>
Any Other Business	<p>Bon Accord: There is to be a boiler inspection in the week beginning 20th March. Grampian Transport Museum have confirmed the present arrangements for Bon Accord’s loan.</p> <p>Forklifts: Gray’s are taking back one of the forklifts but will probably replace it with one of a lower capacity.</p> <p>Offers to purchase scrap rail and sleepers: It was agreed that these could be released in return for a donation. AJ will respond to the offers.</p>	AJ
Date of next meeting	6.30pm Tuesday 4 th April – possibly at Milton	