

Minutes of RDRPS Committee Meeting 4th August 2022

Attendees:

James West (JW)
 Alec Glennie (AG)
 Allan Jones (AJ)
 Neville Browne (NB)

Subject	Notes	Action By
Minutes from previous meeting	<p>The minutes of the 6th June Committee meeting were approved. The minutes of the 7th July EGM were also approved. An email will be sent to members referring them to the website to see the EGM minutes and the revised Code of Conduct and its associated policies. AJ will arrange for the documents to go on the website.</p> <p>AJ will send the approved Constitution document to JW for checking and signature. AJ will then get it on the website, and JW will forward it to OSCR.</p>	<p>AJ NB</p> <p>AJ</p> <p>JW</p>
Health and Safety	Drivers to be reminded not to leave rolling stock on the section of the run-round loop between the loco shed spur and the points, due to the risk of fouling the main line.	
Chairman's Report	Nothing to report	
Secretary's Report	Nothing to report	
Treasurer's Report	<p>The bank balance is £28,000.</p> <p>VAT returns have to be done electronically from April this year. JW will check whether returns for the period prior to April can be in paper form. AG proposed that we get a firm of tax accountants to make the first electronic submission. Estimated cost to be £200. This was approved.</p> <p>The 21/22 accounts have been submitted to the Auditor, along with the updated asset register which he had requested. The new estimated asset value is much higher than the previous one.</p>	<p>JW</p> <p>AG</p>
Membership and Volunteers	About 60% of members have renewed their subscriptions. It was agreed to send an email reminder to those who have not paid.	NB
Matters Arising	<p>EGM promises: AJ will get the revised Code of Conduct and associated policies put on the website. Paul Gunning has offered to draft the Project Management Policy and JW will confirm this with him.</p> <p>AGM: Provisional date is Thursday 29th September, and it will be in the evening at the Legion Banchory. The email to members about the EGM minutes and CoC (see first row of this table) will alert them to this date and appeal for new Trustees.</p> <p>Santa train service: It is understood that Keith Robertson and Chris Milburn will establish the availability of steam footplate crew, and will then estimate whether a Santa service is financially worthwhile. If so, then there will be a meeting with DRC and others in September to agree who is going to do what.</p> <p>HOPS progress: AJ now has a basic understanding of HOPS. Work is underway to record staff competences realistically, on the understanding that renewals and awards will be properly done in future. HOPS could be used for rostering Santa train services, if we they are to happen.</p> <p>Picnic coach project: AG reported that the working group are considering the future of the project and will put up a proposal.</p>	<p>AJ</p> <p>JW</p>

	<p>Bridge of Bennie technical review: It is understood from DRC that this is still ongoing. In addition to recommending what needs to be done to resolve any technical issues with the new BoB the consultant is to arrange for the renewal of pp for Riverside Halt, and the issuing of a Completion Certificate.</p> <p>Birkenbaud Crossing consultation document: AJ has prepared a draft, but says there needs to be more investigation into the electro-mechanical aspects of the barriers options. The draft is to be sent to Trustees and DRC directors for consideration.</p> <p>Management study: JW confirmed that Peter Ovenstone from HRA is willing to take this on, but arrangements for it have yet to be made.</p> <p>Queen's Messenger 2022: JW will confirm with Ben Fawkes that he is willing to put this together.</p> <p>Meeting with DRC: JW will liaise with DRC for a meeting in September.</p>	<p>AJ</p> <p>JW</p> <p>JW</p>
AOB	<p>Glen Barry station building: JW reported that there is an opportunity to acquire the original GNoS building at little cost. It is currently in Westhill and would need to be dismantled and transported in pieces to the layby, where it could be stored for our future use. It was agreed to seek the view of members. JW will draft a proposal to be emailed to members.</p> <p>Track survey: JW reported that survey work was ongoing, and that although twist defects had been found, they were not as serious as first thought, and did not need immediate attention. The survey results will be sent to Alistair Connell for assessment. The repair work is likely to be done during the winter.</p> <p>Projects for the MWG: AJ reported on discussions he had had with Keith Robertson on fishplate greasing and the repainting of D2134. It was agreed that we should purchase a new impact wrench and some Rupes sanders. AJ will liaise with AG, who will report back on costs, etc.</p> <p>Annual FTR inspection for carriages: There was discussion on how and when this should be done. MWG is about to help Harvey Pole with lubricating the brake rigging etc.</p>	<p>JW</p> <p>AJ AG</p>
Date of next meeting	Thursday 1 st September.	