

## Minutes of Committee Meeting of RDRPS held at Milton of Crathes on 9<sup>th</sup> August 2016 at 17.00hrs

Present:

D Cowie (DC)

D Pearson (DP)

S Pearson (SP)

S Guyan (SG)

Subject	Notes	Action By
200 Club Draw	The winners for August are:  1 <sup>st</sup> 258 K Graham 2 <sup>nd</sup> 110 K Robertson 3 <sup>rd</sup> 532 M McNeil	
Apologies	None	
Minutes of previous meeting	The minutes from the previous meeting were read and proposed by DC seconded by DP	
Matters Arising	Insurance checked with DRC all vehicles on and off site are covered.	
Finance and Procurement	RH not present, no account balance available. The bank has paid into the account the sum of £260 by way of compensation for the delay of several months for the signatories to be in place, all forms had been received. Procurement - Track components for lay-by, coach materials MK2, Brake Van all on going. Picnic Saloon soon to go off site at a rental of £40 per month.	
Joint Meeting	Joint meeting with DRC proposed for 31 <sup>st</sup> August at 19.00hrs at Milton DC to attend	
AOCB	<ol style="list-style-type: none"> <li>1. <b>Railway talks</b> -2 organisations have made a request for someone at the railway to give a talk. Volunteers will be asked.</li> <li>2. <b>Headed notepaper</b> will be ordered, details of correct address and charity number to be checked.</li> <li>3. <b>Volunteer forms</b> following the Volunteer day, 2 forms have been submitted. It is expected there can be another 8plus volunteers offering their time to the railway.</li> <li>4. <b>Security</b> – RDRPS acknowledge the importance of end of day security however it is the agreement that the Duty Officer should lock up and/or the train crew.</li> <li>5. <b>Plan sequence</b> has been viewed detailing the work scope for the Bridge of Bennie and the works car park</li> <li>6. <b>Raffle</b> – letters will be sent to request prizes for the raffle</li> <li>7. <b>Lever Frame</b> gone to Ferryhill will need to be recovered back to Milton</li> <li>8. <b>Proposal of Procurement Supervisor</b> Frank Grant has been proposed by DC and seconded by DP. He will be co-opted to the committee until the AGM and co-opted for the next year</li> </ol>	
<b>Next Meeting</b>	To be held on Tuesday 13 <sup>th</sup> September 2016 at 17.00 at Milton of Crathes	