

## Minutes of Committee Meeting of RDRPS held at Milton of Crathes 20 November 2018 at 6.30pm

Present:

D Cowie (DC)  
 S Guyan (SG)  
 F Grant (FG)  
 J West (JW)

Subject	Notes	Action By
200 Club Draw	1 <sup>st</sup> 137 C Milburn 2 <sup>nd</sup> 202 D Musgrave 3 <sup>rd</sup> 184 W Glennie	info
Minutes from previous meeting	Read and Approved. Proposed by JW seconded by FG	info
Matters Arising	Gordon Simpson remains Co-ordinator for Ferryhill Ferryhill sleepers - no transportation can be arranged until there is space at platform QM will be targeted for an issue in March 2019. There is a need to source more assistance in administration and labelling up the envelopes for the QM. This has become a time consuming task which may be outsourced if no one volunteers.	Info
Finance and Procurement	Bank balance £25435 Debit Card now in function, easier for payment P.O. orders now approved for the purchase of timber for the fencing. There will be a complete review of the Purchase Order system in January. It is vital that the allocation of funds is for essential ongoing projects, all requests for funds must have prior approval before purchase Picnic saloon funds available to make it watertight, status progressing. No more funds until the platform is finished Platform base needs to be completed as soon as possible in order to meet the timeline of completion by Easter. Contractor quotes to be obtained for the work on the platform base.	Info
AOCB	<ol style="list-style-type: none"> <li>1. Mess at the layby still being cleared to skip</li> <li>2. QM going out to members</li> <li>3. There is a request for Job descriptions to be made up for each of the Office Bearer roles. It was mentioned at the AGM. This is an ongoing subject. No outright decision made on the next Treasurer until Job Descriptions are finalised</li> <li>4. <b>Next meeting Monday 10 December by either Skype, Facetime or WhatsApp Video</b></li> </ol>	Info  info  all